

**ANNUAL REPORT
OF
CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)**



**PROGRAMMES UNDER ONLINE MODE
2025-26**

Centre for Distance & Online Education (CDOE)
Manipal Academy of Higher Education (MAHE)

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Part – I: General Information

1.1 Date of notification of the Centre(attach a copy of the notification):

Uploaded PDF

1.2 Details of Director, CIQA

- Name : Dr. Manojkumar Nagasampige
- Qualification: MSc, MBA, PhD
- Appointment Letter and Joining Report: Uploaded (PDF)

1.3 Details of CIQA Committee:

a. Composition as per Regulations

S. No	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Dr. Sharath Kumar Rao, Vice Chancellor	Orthopedic Surgeon	4 th July 2026
b.	Three Senior teachers of HEI	Member 1	Dr. Nandana Prabhu K P, Associate Professor	Management	4 th July 2026
		Member 2	Dr. Vishwajeet Singh, Assistant Professor-Sr Scale	Data Science	4 th July 2026
		Member 3	Dr. A Venugopal Shanbhogue Assistant Professor,	Management	4 th July 2026
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	Dr. Chythra R Rao, Professor	Public Health	4 th July 2026
		Member 5	Dr. Sandeep Shenoy, Professor	Commerce	4 th July 2026
		Member 6	Dr. Debasis Pradhan, Professor	Management	4 th July 2026

d.	Two External Experts of ODL and/or Online Education	Member 7	Dr. Safia Farooqui, Professor	Management	4 th July 2026
		Member 8	Dr. Mallikarjuna Gadapa, Professor	Management	4 th July 2026
e.	Officials from departments of HEI	Member 9 Administration	Dr. P. Giridhar Kini Registrar, MAHE	Engineering	4 th July 2026

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
	• Administration • Finance	n	Dr. Vinod Thomas Registrar Evaluation, MAHE	Engineering	4 th July 2026
		Member 10 Finance	Ms. Saraswathy K, Director - Finance, MAHE	Finance	4 th July 2026
f.	Director, CIQA	Member Secretary	Dr. Manojkumar Nagasampige, Professor	Management	4 th July 2026

b. Whether members mentioned at 'b' to 'c' changed every 2 years? (Y/N)

If No, reason thereof

Y

1.4 Number of meetings held and its approval:

a. No. of meetings held every year: 2

b. Meeting details:

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	11.07.2026	2	upload	Approved
Meeting 2	24.07.2026	2	upload	Approved

1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <Month, Year> academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total

HEI ID: HEI-U-0234

Name of HEI: Manipal Academy of Higher Education (MAHE) |

Type of HEI: Institute of Eminence Deemed to be University

Not Applicable

1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <Month, Year> academic session:

From <Month, Year> academic session.											
Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority(if required)	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
Not Applicable											

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:

From <Month, Year>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
Not Applicable										

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of Statutory Authority(s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	Number of students admitted (Male/Female/Trans- gender)			
							M	F	TG	Total
1	Bachelor of Business Administration (Hons.)- Sep 2025	4	160	10+2	1,80,000	Academic Council (09-07-2024) AICTE Approval (21.03.2024)	117	70	0	187
2	Bachelor of Commerce (Professional)- Apr 2026	3	120	10+2	2,94,000	Academic Council (19-09-2025)	26	16	0	42

HEI ID: HEI-U-0234

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Type of HEI: Institute of Eminence Deemed to be Universit

3.	Bachelor of Business Administration (Hons.)- Apr 2026	4	160	10+2	1,80,000	Academic Council (09-07-2024) AICTE Approval (21.03.2024)	195	115	0	310
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Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:

From <Month, Year>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of Statutory Authority(s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	MBA-Sep 2025	2	102	UG	2,92,000	Academic Council (07-09-2018) AICTE Approval (21.03.2024)	1344	1385	0	2729
	MBA-BKFS Sep 2025	Not Enrolled any students in this programme								
2.	MCA- Sep 2025	2	80	UG	2,20,000	Academic Council (16-05-2022) AICTE Approval (21.03.2024)	95	45	0	140
3.	M.Sc. Data Science- Sep 2025	2	80	UG	2,80,000	Academic Council (29.07.2021)	95	71	0	166
4.	M.Sc. Business Analytics- Sep 2025	2	80	UG	2,80,000	Academic Council (29.07.2021)	17	18	0	35
6.	MBA-April 2026	2	102	UG	2,92,000	Academic Council (07-09-2018) AICTE Approval (21.03.2024)	943	975	0	1918
	MBA-BKFS April 2026	Not Enrolled any students in this programme								
7.	MCA- April 2026	2	80	UG	2,20,000	Academic Council (16-05-2022) AICTE Approval (21.03.2024)	79	48	0	127
8.	M.Sc. Data Science- April 2026	2	80	UG	2,80,000	Academic Council (29.07.2021)	52	39	0	91
9.	M.Sc. Business Analytics- April 2026	2	80	UG	2,80,000	Academic Council (29.07.2021)	15	16	0	31

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

Supporting documents related to Part-I General Information can be downloaded from the following link
[Part-I-General Information \(Documents\)](#)

Annexure-1: Establishment of CIQA & CIQA committee

Annexure-2: Minutes of the CIQA Meetings

Annexure-3: Appointment orders

Annexure-4: Academic Council Approvals

Annexure-5: AICTE Approval 2025-26

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

Sl. No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	The CIQA at Centre for Distance & Online Education (CDOE) is committed to maintaining quality in the services provided to learners. Through comprehensive curriculum development, rigorous course coordinator selection and training, engaging learning materials, robust assessment and feedback mechanisms, student support services, quality assurance, and a culture of continuous improvement, the CDOE ensures that learners receive a high-quality educational experience. By adhering to these practices, the CDOE strives to meet the evolving needs of learners and deliver exceptional online education services.	
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	CIQA regularly reviews the curriculum to ensure it aligns with the desired learning outcomes and the needs of the students. It evaluates the appropriateness of assessment methods, such as quizzes, exams, projects, and discussions, to ensure they accurately measure student learning. Feedback from students, course coordinators, and external stakeholders is collected through surveys, analyzed and necessary actions are taken to improve the curriculum, curriculum transaction and assessment. The CDOE; • Conducts self-evaluation and reflective exercises to assess the effectiveness of training programs, workshops, and resources provided to instructors. Feedback is collected to understand	Uploaded

		their needs and challenges, leading to the design of targeted training programs that address any gaps in knowledge or skills. CDOE regularly obtains feedback on online teaching as a self-evaluative exercise. To enhance the effectiveness in teaching, CDOE conducts workshops on effective online teaching using case-based method. Sample feedback on webinars has been uploaded. To analyze the effectiveness of evaluation, results of each course is subjected to statistical analysis. The sample analysis has been uploaded.	
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	The CDOE places greater emphasis on the quality of content provided to students, quality of course delivery, learner assessment and student support services.	
4.	Mechanism devised to ensure that the quality of Online programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	The CDOE engages campus faculty members in designing the program and the curriculum is placed before the Board of Studies (BoS) constituted for the campus. Hence, the curriculum of online programme is in alignment with curriculum offered to campus learners in a conventional mode. Campus teachers are involved in curriculum design, delivery, and assessment. This ensures that the curriculum of the online programme is at par with campus curriculum.	
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and	The CDOE has a robust mechanism to collect feedback from students -after every webinar session, after every semester on quality of content, course delivery, assessment and student support services. Sample feedback has been uploaded.	Uploaded

HEI ID: HEI-U-0234

Name of HEI: Manipal Academy of Higher Education (MAHE) |

Type of HEI: Institute of Eminence Deemed to be University

	Government for quality improvement.		
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6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	The CIQA suggested integration of micro-credentials in the curriculum to enhance the employability of the students.	
7.	Implementation of its recommendations through periodic reviews	The CDOE conducts periodic meetings to review student feedback on content, course delivery, assessment and students support services. Place it before the CIQA committee. Implement the recommendations of CIQA committee.	
8.	Workshops/seminars/symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	The University's IQAC organizes workshops/seminars/conference s on quality related themes. CIQA closely works with IQAC to organize such workshops/seminars/conference s. Faculty members of CDOE regularly participate in quality related workshops organized by NAAC. Details are uploaded.	Uploaded
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	CDOE regularly interacts with experts in ODL/Online Education & collects best practices from institutes of national importance like IIMs/IITs & foreign universities & review the suitability of such practices for our online learners. CDOE team interacted with IIT Madras experts in online education on Multi Select type of assessments in online education.	
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	The CDOE has a process to collect data related to learner progress and presents it to CIQA committee during the CIQA meetings. Sample learner progression analysis has been uploaded.	Uploaded

11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	The CDOE adheres to the UGC regulations on preparation of PPR for each programme.	
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12.	Mechanism to ensure the proper implementation of Programme Project Reports	The CDOE conducts review meetings/CIQA meetings to regularly monitor the progress of implementation of PPRs.	
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The CDOE maintains the records related to academic delivery and annual reports. These records are being audited during the academic audits. Sample annual report has been uploaded.	Uploaded
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	Domain experts in Board of Studies (BOS) and CIQA committee provide suggestions to restructure the program curriculum in line with industry expectations.	
15.	Facilitated system-based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	The CDOE collects data from LMS, analyze and take necessary actions to improve the quality of the content to enhance the learning experience.	
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	At present, MAHE has received accreditation under the health sciences university category. The CDOE has reviewed the NAAC requirements related to ODL systems (Dual Mode University Manual). We are awaiting the NAAC criteria for Online Education. CIQA provides data to the University IQAC for submission of the University data for Annual Quality Assurance Reports (AQARs)	

17.	Measures adopted to ensure internalization and Institutionalization of quality Enhancement practices through periodic accreditation and audit	MAHE has implemented Integrated Quality Management System (ISO) across all the institutions, regularly carrying out internal and external audits. The University's Internal Quality Assurance Cell (IQAC) closely works with Centre for Internal Quality Assurance (CIQA) to ensure internalization and institutionalization of quality enhancement practices through periodic audits. University IQAC team audits CDOE as part of Integrated Quality Management system audits. Sample audit report has been uploaded.	Uploaded
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	The CDOE is the nodal point for all online courses offered by the University departments. CDOE coordinates between the regulators -AICTE/UGC for preparation of application for recognition of new online programs, submission of compliance reports etc.	

HEI ID:

Name of HEI:

Type of HEI:

19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	Faculty members carry out benchmarking exercises by studying global practices in online education and submit it to the Director. Some of the best practices implemented include byte sized lessons, engaging learners through discussion board activities, use of intelligent agents in the LMS to motivate & engage learners.	
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	The CIQA, CDOE records all the activities related to online education and include it in MAHE's annual reports	
21.	(a) Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	CIQA reviews annual reports and CIQA reports. Once approved by CIQA committee & the statutory authority, the reports are being submitted to UGC-DEB.	
	(b) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.		

HEI ID:

Name of HEI:

Type of HEI:

22.	Oversee the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes		
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Online learning decided by the statutory bodies of the HEI for its different academic programmes	The CDOE strictly follows the instructional design principles in preparation of instructional videos and e-Self Learning Material.	

HEI ID:**Name of HEI:****Type of HEI:**

24.	Promoted automation of learner support services of the Higher Educational Institution	Learner support services are completely automated. Students can raise a ticket on the helpdesk portal, which will be resolved within 48 hours.	
25.	Coordinated with external subject experts or agencies or organizations, the activities pertaining to validation and annual review of its in-house processes	The University will engage third party agency to audit the processes during 2026-27.	
26.	Coordinated with third party auditing bodies for quality audit of programme(s)		
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	CIQA monitors the activities related to online education and provides data to MAHE's IQAC cell for ranking and accreditation purpose.	
28.	Promoted collaboration and association for quality enhancement of Online mode of education and research therein	The CDOE carries out research in the area of ODL/Online education systems. Encourages CDOE's faculty to participate in conference & workshops and incentivize faculty for research publications. In 2025-26, CDOE faculty members have published 12 papers in Q1 & Q2 Scopus journals.	
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	The CDOE organizes industry webinars and workshops for students to explore the learners to industry practices & expectations in terms of skills. The details of Industry webinars conducted has been	Uploaded

HEI ID:**Name of HEI:****Type of HEI:**

		uploaded.	
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2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sl. No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document

HEI ID:**Name of HEI:****Type of HEI:**

1.	Governance, Leadership and Management: a. Organization Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	The University strictly adheres to UGC regulations on recruitment of teachers at the university departments and comply with standards prescribed by the statutory regulatory authorities. The university advertises vacant positions and fills positions on merit and as per the UGC regulations. The University has appointed faculty members for the CDOE to support design, development and delivery of online programs.	
2.	Articulation of Higher Educational Institution Objectives	MAHE has clearly communicated its vision and mission through its vision document and on website.	
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	Proposal from the concerned department to commence the online programme is being placed before the University Committee in a preliminary meeting through CDOE. Then, it will be referred to the Board of Studies [BoS members will be from academia & industry] concerned for formulation and approval of the syllabus, credits for each course, marks allotment, scheme of examination etc., then the final Programme Project Report (PPR) will be placed before the Academic Council (AC) of the University for approval. The proposed programme will be offered to students after necessary approval from the Statutory Regulatory Authority (SRA) and the University Grants Commission (UGC). MAHE follows the semester pattern for all online programmes. MAHE Academic Calendar for online programs is in line with UGC/AICTE guidelines.	

HEI ID:

Name of HEI:

Type of HEI:

		All online programs of MAHE will have elective system to provide academic flexibility to students. Learning resources are provided as per the four-quadrant approach. The University obtains feedback from learners after every webinar session and at the end of each semester.	
4.	Programme Monitoring and Review	Program Coordinator monitors the curriculum transaction, learner progress and attainment of learning outcome. Data received from the program coordinator will be reviewed during CDOE periodic meetings.	
5.	Infrastructure Resources	The CDOE has about 15000 square feet office space, which can accommodate about 40 faculty members and 75 non-teaching staff members. The CDOE has the state of the art studio to record instructional videos. Photos of Infrastructural facilities has been uploaded.	Uploaded
6.	Learning Environment and Learner Support	As part of their learning kit, every learner will get access to instructionally rich learning content on LMS, access to e-Library with large number of eBooks and free access to Coursera.	
7.	Assessment and Evaluation	The CDOE uses variety of assessment tools including multiple choice questions, Multi Select type questions, projects, reports, case-studies, presentations, and term-end examinations.	
8.	Teaching Quality and Staff Development	To improve the quality of teaching, the university organizes Faculty Development Programmes (FDPs) to enhance the teaching abilities of the teachers. Details of FDPs, staff development has been	Uploaded

HEI ID:**Name of HEI:****Type of HEI:**

		presented in the uploaded annual report.	
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2.3 Compliance of Process of Internal Quality Audit – As per Annexure-I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sl. No.	Provisions in Regulations	Action taken in respect of online programmes	Upload relevant document
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HEI ID:

Name of HEI:

Type of HEI:

1.	Academic Planning	The CDOE has a robust and appropriate academic planning procedures to ensure that the programmes offered by it are relevant to the vision & mission of the institution and cater to the national economy.	
2.	Validation	The University ensures that the academic programs are viable by involving industry in all levels of design and development of curriculum.	
3.	Monitoring, Evaluation and Enhancement Plans a. Reports from Examination Centres b. External Auditor or other External Agencies report c. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels d. Reporting and Analytics by the Higher Educational	The CDOE monitors the processes such as academic delivery & assessment and provides inputs to program coordinators on the improvement of processes. a. The University conducts Remote Proctored Examination (using Secure Examination Browser) and regularly receives reports from the proctors. The proctor reports will be analyzed to identify the any deviations during the proctored examination. Hence, this provision is not applicable. b. MAHE has implemented Integrated Quality Management System, which covers Quality Management System (QMS), Environmental Management System (EMS) and Energy Management System (EMS) for all its constituent units. The CDOE will be included in the scope of internal and external audits. c. The CDOE monitors the student data related to pass percentage, learner progress etc. The University has a robust performance appraisal process to evaluate the performance of the faculty members. d. Reports generated from Lead Acquisition Software (Applications), Learning Management System (LMS) and Examination Management System (EMS) will be used to carry out analytics and the outcome of analysis is being presented during the CIQA meetings. e. The University carries out the periodic review of the quality of content, programme delivery, student support services and assessments during the CIQA meetings.	

HEI ID:

Name of HEI:

Type of HEI:

	Institution		
	e. Periodic Review		

Supporting documents related to Part-II CIQA Functioning can be downloaded from the following link
[Part-2-CIQA Functioning \(Documents\)](#)

Part – III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) - Regular, full time, atleast Associate Professor

Or

Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor

Dr. Manojkumar Nagasampige

3.2 Name and details of Deputy Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, atleast Associate Professor

Or

Name and details of Deputy Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Associate Professor

Dr. S Lakshminarayanan

3.3 Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University) - Full time or contractual basis, not below the rank of an Assistant Professor

Or

Name and details of Assistant Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Assistant Professor

HEI ID:

Name of HEI:

Type of HEI:

Dr. Pallavi Upadhyaya

HEI ID:**Name of HEI:****Type of HEI:**

3.4 Compliance status in respect of Human Resource - As per Annexure - IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

i. Programme name: Master of Business Administration (MBA)

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining(DoJ) programme
1	Dr. Aruna Doreen Manezes Assistant Professor	PhD, MSc, MBA, BCom	1 Year 4 months	Rs 95,380	10.04.2024

b. Course Coordinator

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining (DoJ) programme
1	Mr. Shreevatsa Gudi Assistant Professor	MBA (PhD)	3 Year 3 Months	Contract Rs.73763	08-05-2023
2	Dr. Archana Kini Assistant Professor	MBA, PhD	2 Year 10 months	Regular Rs. 81833	16-10-2023
3	Dr. Nahima Akthar Assistant Professor	MHA, PhD	2 Years 11 Months	Regular Rs. 78150	05-09-2024
4	Dr. Roshan Raj Bhujel Assistant Professor	PhD, PGDM	1 Year 8 Months	Regular Rs. 78150	31-01-2025
5	Dr. Everil Fernandes Assistant Professor	MBA, PhD	8 Years	Regular Rs. 74,058	02-07-2018
6	Dr. Pallavi-Upadhyaya Associate Professor	MBA, PhD	26 Years	Regular Rs.2,08,699	02-05-2000
7	Dr. S. Lakshminarayanan Professor	MBA, PhD	26 Years	Regular Rs.165,121	30-10-2000

HEI ID:

Name of HEI:

Type of HEI:

a) Course Mentor/s:

Sl. No	Name with Designation	Qualification	Experience from DoJ	Type (Contract/Regular) with Gross Salary/Month	Date of Joining (DoJ) programme
1	Adithya Shetty Assistant Professor	MBA	12 Years	Regular Rs. 141,184	02-07-2014

HEI ID:**Name of HEI:****Type of HEI:****ii. Programme name: Master of Science (M.Sc.) Data Science****a. Programme Coordinator**

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining (DoJ) programme
1	Dr. Vishwajeet Singh Associate Professor	MA PhD	4 Years	Regular Rs.74058	23.11.2022

b. Course Coordinator

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining (DoJ) programme
1	Dr. Saif Ali Khan Assistant Professor	MSc, PhD	9 months	Regular Rs.84518	14-11-2025
2	Mr. Sudarsan Acharya Assistant Professor	MS, MSc (PhD)	7 Years	Regular Rs. 70278	01-04-2019
3	Mr. Vinay Madhusudanan Assistant Professor	MSc, PhD	15 Years	Regular Rs. 73295	11-07-2011
4	Mr. Avinash Kumar Assistant Professor	MSc, PhD	9 months	Regular Rs. 76518	14-11-2025

HEI ID:

Name of HEI:

Type of HEI:

iii. Programme name: Master of Science (M.Sc.) Business Analytics

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/Contract) with gross salary/month	Date of joining (DoJ) programme
1	Dr. A Venugopal Shanbhogue Assistant Professor	PhD, MTech	1 Year 8 Months	Regular Rs. 82104	31-01-2025

b. Course Coordinator

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/Contract) with gross salary/month	Date of joining (DoJ) programme
1	Ms. Richa Hinde Assistant Professor	MTech (PhD)	3 Years 9 Months	Contract Rs.68917	22-11-2022
2	Dr. Bidyut Kumar Ghosh Assistant Professor	MSc, PhD	6 Years	Regular Rs. 128083	11.11.2020
3	Ms. Bhagyajyothi Rao Assistant Professor	MSc, MPhil	4 Years	Regular Rs. 64050	20-08-2022

c) Course Mentor/s for MSc Data Science/Business Analytics programmes

S.I No	Name with Designation	Qualification	Experience from DoJ	Type (Contract/Regular) with Gross Salary/Month	Date of Joining (DoJ)
1	Dr. Mohammed Gulzar Ull Hasan	MSc PhD	5 Years	Regular Rs.87106	13-12-2021

HEI ID:**Name of HEI:****Type of HEI:****iv. Programme name: Master of Computer Applications (MCA)****a. Programme Coordinator**

S. No.	Name with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining (DoJ) programme
1	Dr. Poornima Shetty	MSc PhD	2 Years 3 months	Regular Rs. 98976	02-05-2024

b. Course Coordinator

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining (DoJ) programme
1	Dr. Arathi Bhat	MSc, PhD	15 Years	Regular Rs.161414	20-08-2011
2	Ms. Shrishma Rao V S	MCA, BCA	2 Year 4 months	Rs 73,091	18.04.2024

c) Course Mentor/s for Master of Computer Applications programme

S.I No	Name with Designation	Qualification	Experience from DoJ	Type (Contract/Regular) with Gross Salary/Month	Date of Joining (DoJ)
1	Dr. Mohammed Gulzar Ull Hasan Assistant Professor	MSc PhD	5 Years	Regular Rs.87106	13-12-2021

HEI ID:**Name of HEI:****Type of HEI:****v. Programme name: Bachelor of Business Administration****a. Programme Coordinator**

S. No.	Name with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Dr. Ranjith VK, Professor	MBA, PhD	25 years	Regular Rs. 165,121	3-7-2001

b. Course Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Mr. Abhishek Rao K P Assistant Professor	MBA, PhD	14 Years	Regular Rs.79,058	08-08-2012
2	Mr. Raghavendra Nayak Assistant Professor	MBA, PhD	8 Years	Regular Rs. 79,058	01-06-2018

vi. Programme name: Bachelor of Commerce (Professional)**a. Programme Coordinator**

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining (DoJ) programme

HEI ID:**Name of HEI:****Type of HEI:**

1	Mr. Ujwal MS Assistant Professor	MBA (PhD)	4 Year 9 Months	Contract Rs.70461	24-11-2022
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b. Course Coordinator

S. No.	Names with Designation	Qualification	Experience from DoJ	Type (Regular/ Contract) with gross salary/ month	Date of joining (DoJ) programme
1	Mr. Gaurav Hajare Assistant Professor	MBA (PhD)	3 Years 1 month	Contract Rs.67472	31-07-2023
2	Dr. Varunkumar S G Assistant Professor	MBA, PhD	9 Years	Regular Rs.1,36,570	11-08-2017
3	Dr. Nandan Prabhu Associate Professor	MCom, PhD	29 Years	Regular Rs. 208699	23-07-2007

c) Course Mentor/s for Bachelor of Commerce (Professional) and Bachelor of Business Administration programme

S.I No	Name with Designation	Qualification	Experience	Type (Contract/Regular) with Gross Salary/Month	Date of Joining
1	Princia Dias Assistant Professor	MBA	8 Years	Regular Rs.65,518	16-07-2018

HEI ID:**Name of HEI:****Type of HEI:****3.5 Details of Administrative staff****a. Number of Administrative staff available exclusively for Online programmes**

Admin Staff	Required	Available
Deputy Registrar	1	1
Assistant Registrar	1	1
Section Officer	1	1
Assistants	3 (2 for DM Universities)	2
Computer Operator	2	2
Multi-Tasking Staff	2	2

(Attach duly attested photocopy of appointment letter with salary details)

b. Number and details of Technical Support for Online Programmes as per Annexure -IV:**i. Technical Team for Development of e-Content as Self-Learning e- Modules:**

Post	Required	Available
Technical Manager (Production)	1	1
Technical Associate (Audio- Video recording and editing)	1	1
Technical Assistant (Audio- Video recording)	1	1
Technical Assistant (Audio- Video editing)	1	1

HEI ID:**Name of HEI:****Type of HEI:****ii. For Delivery of Online Programmes:**

Post	Required	Available
Technical Manager (LMS and Data Management)	1 (per Centre)	1
Technical Assistant (LMS and Data Management)	2	2

iii. For Admission and Examination for Online mode:

Post	Required	Available
Technical Manager (Admission, Examination and Result)	1 (per Centre)	1
Technical Assistant (Admission, Examination and Result)	2	2

(Attach duly attested photocopy of appointment letter with salary details)

Supporting documents related to Part-III Human Resources and Infrastructural Requirements can be downloaded from the following link
[Part-3-Human Resources & Infrastructure \(Documents\)](#)

HEI ID:

Name of HEI:

Type of HEI:

Part - IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution, and no part of the assessment shall be outsourced.	Yes	
2.	For ensuring transparency and credibility, the full-time faculty of the Online mode Higher Educational Institutions or qualified faculty from University Grants Commission recognized Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, observers etc.	Yes	
3.	A Higher Educational Institution offering programme through Online mode shall conduct examinations either using Computer based test or pen and paper test in a proctored environment in designated test centre with all the security arrangements ensuring transparency and credibility of the examinations. It can also conduct online examination through technology mediated proctoring.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	NA The University Conducts Remote Proctored Examination	

HEI ID:

Name of HEI:

Type of HEI:

5.	The number of examination centres in a city or	NA The University Conducts Remote Proctored Examination	
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HEI ID:

Name of HEI:

Type of HEI:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
	State must be proportionate to the student enrolment from the region		
6.	Building and grounds of the examination centre must be clean and in good condition.	NA The University Conducts Remote Proctored Examination	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	NA The University Conducts Remote Proctored Examination	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	NA The University Conducts Remote Proctored Examination	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	NA The University Conducts Remote Proctored Examination	
10.	Safety and security of the examination centre must be ensured	NA The University Conducts Remote Proctored Examination	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	NA The University Conducts Remote Proctored Examination	
12.	Provision of drinking water must be made for learners	NA The University Conducts Remote Proctored Examination	

HEI ID:**Name of HEI:****Type of HEI:**

13.	Adequate parking must be available near the examination centre	NA The University Conducts Remote Proctored Examination	
14.	Facilities for Persons with Disabilities should be available	NA The University Conducts Remote Proctored Examination	

4.2 Compliance of facilities required for the conduct of Online examination for online programmes

S.	Provisions in Regulations	Whether	If No,
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HEI ID:

Name of HEI:

Type of HEI:

No.		being complied Yes/No If yes, please provide details and upload relevant documents	Reason thereof
1.	Requirements at Test Centres (as mentioned in provision II (B)(13)(i) of Annexure II)	NA	
2.	Requirement of proctors (as mentioned in provision II (B)(13)(ii) of Annexure II)	NA	
3.	Security arrangements in the testing centre (as mentioned in provision II (B)(13)(iii) of Annexure II)	NA	
4.	Remote Proctoring (as mentioned in provision II (B)(13)(iii) of Annexure II)	Yes The University conducts remote proctored examination (SEB). Details are provided in the following link Remote Proctored Examination https://www.manipal.edu/content/dam/manipal/mu/center-for-online-education/documents/CIQA2324/Link-10.pdf	

4.3 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Yes	

HEI ID:

Name of HEI:

Type of HEI:

2.	A Higher Educational Institution offering Online programmes shall have a mechanism well in place for evaluation of	Yes	

HEI ID:

Name of HEI:

Type of HEI:

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	learners enrolled through Online mode and their certification.		
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year-end examination shall be held unless: i) The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted; ii) For Online mode: the learner has minimum participation of 75 per cent. in all the activities of Online programme prior to end semester examination or term end examination.	Yes	
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adopting same standards as being followed in conventional	Yes	

HEI ID:**Name of HEI:****Type of HEI:**

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	mode/ODL mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities		
5.	The weightage for different components of assessments for Online mode shall be as under: (i) continuous or formative assessment (in semester): Maximum 30 per cent. (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	Yes	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes	
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes	

HEI ID:**Name of HEI:****Type of HEI:**

8.	A Higher Educational Institution offering a Programme in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure	Yes	
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HEI ID:

Name of HEI:

Type of HEI:

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	that no part of the syllabus is left out of study by a learner.		
9.	The examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	NA The University Conducts Remote Proctored Examination	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	NA The University Conducts Remote Proctored Examination	
	(b) Availability of biometric system		
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International learners		
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by incharge of examination		

HEI ID:

Name of HEI:

Type of HEI:

Sl. No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	centre to the Higher Educational Institution		
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	NA The University Conducts Remote Proctored Examination	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and Upload details of Observer assigned	NA The University Conducts Remote Proctored Examination	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	NA The University Conducts Remote Proctored Examination	
13.	An Higher Educational Institution offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission	Yes	

HEI ID:**Name of HEI:****Type of HEI:**

14.	As restriction of territorial jurisdiction is not applicable for Online learning, such Higher Educational Institutions which are recognised to enroll international learners shall endeavour to conduct proctored	Yes	
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HEI ID:

Name of HEI:

Type of HEI:

Sl. No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	examinations for such learners		
15.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Online mode shall be assigned a unique identification number and shall have - Photograph - Aadhaar number or other government recognised identifier or Passport number, as applicable, - Other relevant details of the learner along with the Programme name.	Yes	
	(b) Each award shall also be uploaded on the National Academic Depository	Yes	
16.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Examination Centres	Yes	

4.4 Result and Student Progression

HEI ID:

Name of HEI:

Type of HEI:

For UG, PG and PGD programmes

HEI ID:**Name of HEI:****Type of HEI:**

Semester beginning	Programme	No. of Students admitted	No. of Students appeared in exams	No. of Students progressed to next year	% of students passed	% of Students passed in first class
Sept-2025	BBA	180	149	147	56	62
	MBA	2670	2361	2332	72	77
	MCA	134	123	124		
	MSc Business Analytics	35	33	33	74	80
	MSc Data Science	157	109	135	69	76
April 2026	B.Com	40	Students are writing examinations			
	BBA	306				
	MBA	1894				
	MCA	126				
	MSc Business Analytics	29				
	MSc Data Science	90				

Supporting documents related to Part-IV Examinations can be downloaded from the following link
[Part-4-Examinations \(Documents\)](#)

HEI ID:

Name of HEI:

Type of HEI:

Part – V: Programme Project Report (PPR) and e-Learning Material (e-LM)

5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Programme Project Reports are prepared based on the guidelines mentioned in the UGC regulations-2020 on Open & Distance Learning & Online Education.

Sample is uploaded with authority approval

5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The University follows the four-quadrant approach (as per the SWAYAM Guidelines):

a) Quadrant-I: The University develops instructional videos (e-Tutorials) using instructional design principles. These instructionally rich byte sized lessons (video length not exceeding 15 minutes) will be delivered to students via Learning Management system (LMS). All e-Tutorials are with transcript. b)

b) Quadrant-II: The university provided e-Self Learning Material, access e-Library with large number of eBooks, case studies, simulations, open education resources and research articles

c) Quadrant-III: LMS has Discussion forum for raising of doubts and clarifying the same on real time basis by the Course Coordinators. Course coordinators also use graded discussion board to engage students using case studies.

d) Quadrant-IV: The university follows guidelines mentioned in the regulations – Internal Assessment (30%) & External/University Exam (70%). Formative (Internal) Assessment consists of Quizzes (Multiple Choice Questions, Fill in the blanks, Matching Questions), descriptive Assignments and activities. The summative (University exam) assessment has both MCQ based & descriptive questions (Case/Scenario based). The Course coordinators also prepare Frequently Asked Questions (FAQs) based on the questions in the discussion forum.

Click here for Sample Video - <https://vimeo.com/668861688/7dce199f93?share=copy>

HEI ID:

Name of HEI:

Type of HEI:

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

5.3 Compliance status in respect of e-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

AC Approvals uploaded

Supporting documents related to Part-V Programme Project Report (PPR) and e-Learning Material (e-LM) can be downloaded from the following link
Part-5-PPR & eLM (Documents)

Part – VI: Programme Delivery through Learning Platform

6.1 Details of Learning Platform

Please provide link and details of Learning Platform opted by HEI.

- In case of SWAYAM Learning Platform, In case of SWAYAM Learning Platform, details of HEI having access to SWAYAM for the proposed programmes of study (with respective link), duly approved by the statutory bodies of the Higher Educational Institution empowered to decide on academic matters, for - Learner Authentication, Learner Registration, Payment Gateway and Learning Management System*

<https://learner-mahe.onlinemanipal.com/>

6.2 Compliance status in respect of the Programme delivery

HEI shall mention mechanism followed to ensure the learner's participation at least for two hours every fortnight as per provision 13 (C) (5) of the Regulations, 2020. Further, details of the norms followed by HEI for delivery of courses in Online mode in Teaching-Learning scheme (as per table 3, Annexure – VII)

Sample- Learner progress from LMS uploaded

HEI ID:

Name of HEI:

Type of HEI:

The CDOE has developed e-learning resources following 4-quadrant approach specified in the regulations. Students are provided with instructionally designed -concept videos, e-Self Learning Material and Quizzes. Students are engaged in both Asynchronous and Synchronous methods.

Details provided in the following link <https://mahe.onlinemanipal.com/mandatory-disclosures>

6.3 Whether e-learning material of any course in a particular programme was sourced through OER/ Massive Open Online Courses: Y/N

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester (Semester
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HEI ID:

Name of HEI:

Type of HEI:

							wise - programmes wise)
Not Applicable							

b. Upload approval of statutory authorities of the Higher Educational Institution:

Upload

**Supporting documents related to Part-VI Programme Delivery through
Learning Platform
can be downloaded from the following link
[Part-6-Programme Delivery \(Documents\)](#)**

HEI ID:

Name of HEI:

Type of HEI:

Part – VII: Self-Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020 – Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes	
https://mahe.onlinemanipal.com/mandatory-disclosures			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Online mode	Yes	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes	

HEI ID:

Name of HEI:

Type of HEI:

5.	Programme-wise information on syllabus, suggested readings, contact points for		
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HEI ID:

Name of HEI:

Type of HEI:

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
	counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, their working hours and mentoring (for Online mode) Schedule	Yes	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes	
7.	Detailed strategy plan related to Online programme delivery, if any including learning materials offered through Online and learner assessment system and quality assurance practices of Online learning programmes	Yes	
8.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Online programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes	
9.	Information regarding all the programmes recognised by the Commission	Yes	

HEI ID:**Name of HEI:****Type of HEI:**

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
10.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes	
11.	Complete information about 'e-Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Online Programmes;	Yes	
12.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Online Programmes	Yes	
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Online programmes	NA	
14.	Details of proctored examination in case of end semester examination or term end examination of Online programmes	Yes	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes	
16.	Reports of the third-party academic audit to be undertaken every five years and internal	Yes. External Audit will be undertaken during	

HEI ID:

Name of HEI:

Type of HEI:

		2026-2027	
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HEI ID:

Name of HEI:

Type of HEI:

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
	academic audit every year by Centre for Internal Quality Assurance		

Supporting documents related to Part-VII Self-Regulation through disclosures, declarations, and reports
can be downloaded from the following link
Part-7-Self Regulations (Documents)

HEI ID:

Name of HEI:

Type of HEI:

Part – VIII: Admission and Fees

8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in online mode, shall render the enrolment invalid	Yes
2.	A Higher Educational Institution shall, for admission in respect of any programme in online mode, accept payment towards admission fee and other fees and charges- as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
3.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes

HEI ID:

Name of HEI:

Type of HEI:

4.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with	Yes
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HEI ID:**Name of HEI:****Type of HEI:**

	the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	
5.	Admission of learners to a Higher Educational Institution for a programme in Online mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners	Yes
6.	Every Higher Educational Institution shall— record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner; maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; exhibit such records as permissible under law on its website; and be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	Yes

HEI ID:

Name of HEI:

Type of HEI:

7.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Online mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to
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HEI ID:**Name of HEI:****Type of HEI:**

	such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in online mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8. (c)	The number of seats approved in respect of each programme of online mode, which shall be in consonance with the resources	Yes
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes

HEI ID:

Name of HEI:

Type of HEI:

8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for	Yes
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HEI ID:

Name of HEI:

Type of HEI:

	admission to each programme of study and the amount of fee to be paid for the admission test	
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes
8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned	Yes

HEI ID:**Name of HEI:****Type of HEI:**

	in the Commission Order	
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Online mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes

HEI ID:

Name of HEI:

Type of HEI:

13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in online mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher	Yes
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HEI ID:**Name of HEI:****Type of HEI:**

	Educational Institution	
14.	No Higher Educational Institution shall, issue or publish- any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	Yes

8.2 Whether Higher Educational Institution provided the details of all International learners enrolled immediately after the beginning of the academic session to the Ministry of External Affairs, Ministry of Education and University Grants Commission:

Yes. We have submitted details to Ministry of External Affairs, Government of India.

If No, reason thereof:

--

HEI ID:

Name of HEI:

Type of HEI:

Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

The University has provided automated Grievance Redressal System (HelpDesk). Students can raise a ticket on the student portal.

Details provided under "Student Centric Provisions" in the following link:
<https://mahe.onlinemanipal.com/mandatory-disclosures>

Helpdesk manual has been uploaded

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
17	17

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

The CDOE has implemented automated CRM based HeskDesk system. Student can raise the ticket on the student portal (<https://student-mahe.onlinemanipal.com/>), which will be addressed within 48hours. The CDOE has also provided dedicated helpdesk number and email ID.

Helpdesk ID- helpdesk@manipalacademyonline.edu.in

HEI ID:

Name of HEI:

Type of HEI:

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
0	0	NA

Supporting documents related to Part-IX Grievance Redressal Mechanism can be downloaded from the following link
[Part-9-Grievance Redressal Mechanism \(Documents\)](#)

Part – X: Innovative and Best Practices

10.1 Innovations introduced during academic year

1. Students are awarded badges on LMS portal on successful completion of Assignments/quizzes.
2. Campus immersion programme for online learners

10.2 Best Practices of the HEI

- 1) Byte sized lessons with video length not exceeding 15 minutes for easy content consumption and to facilitate learner to access the concept videos on the go. 2) Learner engagement through Discussion Boards, 3) Case based teaching, 4) Drop-in Sessions for doubt clarifications, 5) Remedial sessions for slow learners, 6) Coursera courses for advanced learners

10.3 Details of Job Fairs conducted by the HEI

HEI ID:**Name of HEI:****Type of HEI:**

We have created a dedicated placement cell to coordinate the placement activities. Team had organized job drives.

10.4 Success Stories of students of Online mode of the HEI

The University has organized Alumni Meet at Accra, Ghana, West Africa for African students. Testimonials of students are here:

<https://www.manipal.edu/onlineprogram/overview/panafrican-network.html>

10.5 Initiatives taken towards conversion of e-LM into Regional Languages

Not Applicable

10.6 Number of students placed through Campus Placements

Particular	Total
Total Eligible Students	4048
Students Registered for Placement	1358
Students Trained through Launchpad	1099
Students Appeared for Interviews	344
Students Placed	56
Placement Percentage (%)	20%
Highest CTC	10.2 LPA
Average CTC	5.9 LPA
Companies Participated	66

10.7 Details of Alumni Cell and its activity

The University has created a dedicated Alumni portal for online learners.

The University has organized Alumni Meet at Accra, Ghana, West Africa for African students.

<https://mahealumni.manipal.edu/>

Not Applicable

10.8 Any other Information

Supporting documents related to Part-X Innovative and Best Practices can be downloaded from the following link
Part-10-Innovative & Best Practices (Documents)

HEI ID:

Name of HEI:

Type of HEI:

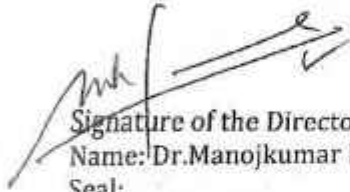
DECLARATION



MANIPAL
ACADEMY of HIGHER EDUCATION
(Institution of Eminence Deemed to be University)

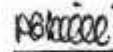
DECLARATION

I hereby declare that the information given above and in the enclosed documents are true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.


Signature of the Director:
Name: Dr. Manojkumar Nagasampige
Seal:

Date: 29.08.2026

Director
Centre for Distance & Online Education
(CDOE)
MAHE, Manipal



Signature of the Registrar:
Name: Dr. P. Giridhar Kini
Seal:
Date: 29.08.2026

REGISTRAR
MANIPAL ACADEMY OF HIGHER EDUCATION
MANIPAL